



Job Title: Chief Financial Officer (CFO)
Organization: Episcopal Diocese of Michigan
Location: 4800 Woodward Ave, Detroit MI

The Episcopal Diocese of Michigan is seeking a dynamic and experienced Chief Financial Officer (CFO) to join our leadership team. The CFO will play a key role in overseeing the financial health of the Diocese ensuring sound financial planning, budget management, grant programs and investments.

Key Responsibilities:

- **Financial Oversight:** Provide leadership in all financial matters, including accounting, budgeting, financial reporting, and audits for the Diocese and its associated congregations.
- **Budgeting and Forecasting:** Assist congregations in developing and managing their annual budgets, ensuring fiscal responsibility and alignment with best practices and mission goals.
- **Resourcing Congregations:** Partner with congregational leaders to develop long-term financial strategies that support growth and sustainability, including investments, legacy giving, and grants from Trustees and Diocesan Council.
- **Investment Management:** Oversee diocesan investments, ensuring prudent investment of funds to maximize returns while minimizing risk, in accordance with the Diocese's ethical guidelines.
- **Compliance and Governance:** Ensure all financial activities comply with local, state, and federal regulations, and adhere to the Diocese's internal policies and procedures.
- **Collaboration and Support:** Work closely with the Bishop, Bishop's Staff, Diocesan Council, and the Trustees of the Diocese to provide financial guidance and recommendations to support decision-making.
- **Training and Development:** Provide training and resources to congregational leadership and treasurers in areas such as financial literacy, budget management and best practices..

Qualifications:

- Bachelor's degree in Accounting, Finance, Business Administration, or a related field (CPA or MBA preferred).
- Experience in financial management, preferably in a non-profit, religious, or mission-driven organization.
- Strong knowledge of budgeting, forecasting, and financial planning.
- Experience with investment management and understanding of ethical investment principles.
- Excellent communication and interpersonal skills, with a proven ability to work collaboratively with diverse groups, including clergy, lay leaders, and diocesan staff.
- Understanding of the mission and values of the Episcopal Church is a plus.

Benefits Include:

- **Health Insurance:** Comprehensive health, dental, and vision insurance plans.
- **Retirement Plan:** Pension offered through Church Pension Fund
- **Paid Time Off (PTO):** Generous vacation (4 weeks), personal, and sick leave policies, including additional paid time off for holidays (Christmas-New Years).
- **Sabbatical:** 3 month sabbatical is offered once every 7 years of employment with funding

How to Apply:

Interested candidates should submit a resume and cover letter outlining their qualifications and vision for financial leadership in the Diocese to the Rev. Canon Ellen Ekevag at eekevag@edomi.org. Applications will be accepted until December 20th.

The Episcopal Diocese of Michigan is committed to fostering an inclusive environment and encourages candidates from all backgrounds to apply.